

A Call for Technology and Information Vendors

Mill Neck Family of Organizations will hold its **Annual Fall Harvest Festival**, on Saturday and Sunday, October 8 & 9 2016 from 9 am to 5 pm. Located on Long Island's North Shore, the Festival draws over 20,000 visitors annually. Our vendors — offering handmade items and holiday gifts, others providing technology, information and services for the Deaf and Hard of Hearing — are one of the Fall Harvest Festival's main features. We are looking forward to another successful year and hope that you can join us. Please submit the enclosed application ASAP.

For more information, please call:
*Maura Burns at (516) 628-4204 or
email mburns@millneck.org*

Vendor Information

• **Space Specifications:**

You will be assigned an outside space (10'x10') with a table and two chairs. We advise you to bring a tent.

• **Price:**

A non-refundable fee of \$500 for the two days will be due once vendors are selected and a certificate of insurance must also be provided prior to the event.

• **Set-up:**

For your convenience, partial set-up is on Friday afternoon, October 7, from 1:00 - 4:30. Product set-up can be set up Saturday morning at 8m.

• **Advertising:**

A favorite tradition on Long Island, advertising is extensive, including newspaper ads and direct mail.

• **Security:**

There will be minimal security. The Mill Neck Family of Organizations will not be responsible for any merchandise left overnight.

• **Late Registration:**

There will be a late registration fee of \$100 for any vendor who submits payment after Sept. 16, 2016.



**Mill Neck Family's
Fall Harvest Festival**

October 8 & 9 • Mill Neck, NY

Application for Technology and Information Vendors

1. Please fill in all the information below.
2. Submit this application, with a sample of the information you will provide (non-returnable and fax not acceptable.)
3. You will be contacted about the status of your application soon after it is submitted. If your application is selected, you will receive a confirmation letter, contract, payment and other important information. **Payment must be received by September 16, 2016 or a late fee of \$100 will occur.** *Please make sure you leave enough time for this application to be processed and contract to be sent to you so as not to be charged the \$100 late fee.*
4. If you have any questions, please contact Maura Burns at (516) 628-4204 or mburns@millneck.org

Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone#: _____ **Tax ID#:** _____

Description of Technology/Information or Service:

All Technology and Information Vendors are outside. Electricity is limited.

Return to: Maura Burns
Mill Neck Family of Organizations
40 Frost Mill Road, P.O. Box 12
Mill Neck, NY 11765



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